



## CITY OF ASTORIA

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**TO:** Astoria Community Service Organizations (501-c3)  
**FROM:** Hilary Norton, Finance Director  
**DATE:** January 2, 2024  
**SUBJECT:** Community Organization Funding Grant Application  
**Fiscal Year Beginning July 1, 2024**

For the Fiscal Year 2024-2025 budget, the City will make available an amount not to exceed **\$ 100,000** for funding of well established, not for profit social service organizations. The intent of available funding is to provide a grant opportunity to organizations within the City of Astoria community who provide essential services to residents of Astoria. **The actual amount of funding will depend on resources available, and will be finalized during the annual budget process.** Awards will not be final until the 2024-2025 Fiscal Year Budget is adopted by the City Council in June 2024. All completed applications will be reviewed.

**Special consideration may be given to purchases of permanent assets or equipment and to organizations that provide addiction treatment, as discussed in the Council Work Session on December 19, 2023.**

To apply, please complete and submit the 2024 Community Organization Grant Fund Application. It can be submitted to Ryan Quigley as a pdf at [rquigley@astoria.or.us](mailto:rquigley@astoria.or.us) or dropped off or mailed to 1095 Duane Street, Astoria, OR 97103.

Applicants are not required to be present for budget committee review. Notification of allocation will be made upon budget adoption by the City Council in late June. If a grant is awarded to your organization, you will need to sign a grant agreement with the City. You will need to submit a Community Service Grant Report on the form provided by January 31, 2025 for the mid-year disbursement, and after the program or project is complete or by June 30, 2025 to be eligible to receive funding for the following fiscal year.

**APPLICATIONS ARE DUE BY END OF BUSINESS (5:00 PM PST) ON FEBRUARY 28, 2024**

Respectfully,

Hilary Norton  
Finance Director